

WE TELL IT
LIKE IT IS



ALLEN+CLARKE

We are looking for motivated Graduates to join our fast-paced consultancy firm

Allen + Clarke is a consultancy company that provides policy and regulatory advice, research and evaluation, and secretariat and programme support services to government, private sector and not-for-profit clients in New Zealand, Australia, the Pacific and Asia. We are well-recognised as a policy leader: our clients come to us for trusted advice on a wide range of issues. You can find out more about us at www.allenandclarke.co.nz.

We are looking for motivated Graduates to take on a role that:

- includes a diverse range of work
- provides opportunities to learn and develop, and
- is busy and is constantly changing.

We work hard and fast to meet our clients' needs by delivering excellent products. They appreciate our creative and challenging approach and have confidence in our proven ability to deliver practical solutions to their issues. Our local and global experience makes us a business partner of choice for many public sector agencies. Our projects can be long or short term. They can be individual or team-based. They may involve working in-house with our clients or at our offices.

Allen + Clarke provides a collegial environment. We invest in our people and support them to grow their policy, research, evaluation, secretariat and project management skills. Our people are flexible, hardworking and committed. They know how to work with pace and enjoy working on multiple streams of work without dropping the ball. They are good at identifying opportunities, risks and issues and mitigating them to ensure a project's success. Our people enjoy working within a team environment that also offers scope for autonomy. They have great relationship management skills and work comfortably with a wide range of people including our clients.

We are looking for Graduates who have these skills. Applicants at the Graduate level will need to demonstrate:

- an awareness of policy, regulatory, secretariat and/or research and evaluation processes
- an ability to self-manage and to manage multiple pieces of work at the same time
- ability to work successfully within, and make a contribution to, a team, and
- some work experience that relates to the role.

Applications close 5pm Monday 27 August 2018.

The roles are Wellington based and will start at the end of January 2019.

All applicants for this position must have New Zealand residency or a valid work visa.

Applicants should provide a tailored cover letter and a succinct curriculum vitae or resume.

If you have any questions, please contact Philippa Tinetti on 04 890 7300 or recruitment@allenandclarke.co.nz.