

## Senior Advisor

### Seeking experienced and energetic senior advisor to join high quality policy and regulatory team

- Looking for your next challenge?
- Keen to be part of a dynamic, fast-paced, flexible organisation committed to making a difference?
- 8+ years' experience in policy, regulations, central government, consultancy or similar work?

#### About Us / Ko wai mātou

*Allen + Clarke* is a public policy consultancy company with offices in Wellington and Melbourne. We are well-recognised as a policy leader: our clients come to us for trusted advice on a wide range of issues. We provide policy, regulatory and business change advice, evaluation and research services, and governance, secretariat and programme management. Our clients are government agencies, NGOs and in the private sector, in New Zealand, Australia, the Pacific, and beyond.

Our people are flexible, hardworking and committed. We know how to work with pace and can capably work on multiple streams of work without dropping the ball. We are good at identifying opportunities, risks and issues and mitigating them to ensure a project's success. We invest in our people and support growing policy, regulations and project management skills. You can find out more about us at [www.allenandclarke.co.nz](http://www.allenandclarke.co.nz).

#### The opportunity / Te Whiwhinga mahi

As a senior consultant, you will lead delivery of advice on a range of regulatory and policy matters to enable our clients to achieve their work programmes. Working closely with other consultants across *Allen + Clarke*, you will have the opportunity to be involved in the development of many challenging and rewarding matters that will genuinely make a difference.

We are looking for a senior consultant with experience of applying policy principles, strong stakeholder management and communication skills, and a track record of problem solving and formulating high quality advice.

#### About you / Ko wai koe

To be successful in this role, you will:

- have senior experience in the Government Sector, including advising on policy, service delivery, parliamentary processes and Ministerial issues (8+ years)
- understand the role of government, regulators and the policy process, have experience developing policy or strategy, and comfort presenting these ideas to senior officials
- have strong written communication skills, and experience delivering accurate and engaging written content that is tailored for the audience
- enjoy delivering practical, impactful policy solutions in a fast-paced environment
- be able to work and engage with a wide range of clients on a variety of projects at the same time

- be comfortable self-managing your work, juggling competing demands and prioritising work efficiently, with little direct supervision
- be able to be thrown in the deep end and work with our clients to identify their needs and deliverables
- like networking and meeting new people
- want to further grow your policy and regulatory career.

The position is Wellington based, but will involve work on projects for clients in a range of locations and potential associated travel domestically and internationally. Our projects are usually team-based, both short and long term, and may involve working in-house with our clients as well as from our offices.

You must be legally permitted to work in New Zealand for this role.

**Applications close / Rā Katinga: Friday 24<sup>th</sup> July at 5pm.**

If you are interested, please request a copy of the position description from [recruitment@allenandclarke.co.nz](mailto:recruitment@allenandclarke.co.nz).

We look forward to receiving your CV (maximum 5 pages) and a covering letter describing your interest and suitability for the role prior to Friday 24<sup>th</sup> July at 5pm.

If you have any questions, please contact our Lizzie at the above email or on 021 594 780